Pre Project phase Tasks and milestones signoff

Document history

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| --- | --- | --- | --- | --- |
| Version | Date | Author | Changes | Valid from |
| 1.0 | 24-Aug-2016 | Hardik Kansara |  |  |

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# Purpose

This is a sign-off document, known and understanding the changes within the Database simulator project. There are some issues that happened during the each phase of the project and the purpose of this report is to state out each of them and state the reason and why.

# Milestones

|  |  |  |  |
| --- | --- | --- | --- |
| **Milestone** | **Status** | **Due Date** | **Actual End Date** |
| Project Proposal | Completed | 22/07/2016 | 10/08/2016 |
| Project Proposal |  |  |  |
| Project Plan/Gantt Chart | Completed | 22/07/2016 | 05/08/2016 |
| Project Plan/Gantt Chart |  |  |  |
| Scope of Project |  |  |  |
| Analysis and Design Documents | In Progress | 05/08/2016 |  |
| Requirements Analysis |  |  |  |
| Analysis and Design Documents |  |  |  |
| Methodology and Techniques |  |  |  |
| Exploration Phase |  | 06/09/2016 |  |
| Client Application Development |  |  |  |
| Website Development |  |  |  |
| Engineering Phase |  | 30/09/2016 |  |
| Database Evaluator Development |  |  |  |
| System Test |  | 07/10/2016 |  |
| Test Plan |  |  |  |
| Test Case |  |  |  |
| Test Result |  |  |  |
| Project Presentation |  | To be announced |  |

# Pre project phase

We used the DSDM Atern methodology in this project. This process has five phases: Pre-Project, Feasibility and Foundations, Exploration, Engineering and finally Deployment. In the pre-project phase, project team has already created the main documents of this phase:

* Project Proposal
* Gantt Chart
* Scope of project

Other supportive documents as per DSDM methodology for this phase.

* Client Briefing
* Team contract
* Delivery Approach Definition
* Management Foundations
* TermsOfReference
* Project Roles Summary

# Check list

|  |  |
| --- | --- |
| **Document** | **Status** |
| Project Proposal | Complete |
| Gantt Chart | Complete |
| Scope of project | Complete |
| Client Briefing | Complete |
| Team contract | Complete |
| Delivery Approach Definition | Complete |
| Management Foundations | Complete |
| TermsOfReference | Complete |

# Approval

By signing this document, all parties are understood and acknowledge the changes.

|  |  |
| --- | --- |
| Project Advisor  Dr. Steve McKinlay | Signed:  Date: |
| Project Manager  Changming Wu | Signed:  Date: |
| Database Specialist  Hardik Kansara | Signed:  Date: |
| Web Developer  Kwinno Pineda | Signed:  Date: |
| C# Developer  Patrick Cura | Signed:  Date: |